

**FINDLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING - SEPTEMBER 14, 2016
AGENDA**

- * CALL TO ORDER
- * PLEDGE OF ALLEGIANCE
- * PRELIMINARY AND FINAL LAND DEVELOPMENT APPLICATIONS FOR DOLLAR GENERAL PROPOSAL AT 1110 CLINTON ROAD
- * PURCHASE OF 16 FOOT TRAILER IN THE AMOUNT OF \$10,450 WITH TRADE-IN FOR PUBLIC WORKS
- * RESOLUTION NO. 2016-12: DEED OF DEDICATION FOR ROBERT AND CRAIG STREETS IN WOODCREEK MANOR PLAN 1.
- * RESOLUTION NO. 2016-13 - ADOPTING REVISIONS TO THE EMPLOYEE HANDBOOK FOR NON-UNIFORM EMPLOYEES
- * RESOLUTION NO. 2016-14 - CONSIDERATION OF A \$55,000 LOAN FROM PNC BANK FOR THE PURCHASE OF A 1995 SPARTAN LADDER TRUCK FOR IVFD
- * RESOLUTION NO. 2016-15 - DEED OF DEDICATION FOR COLT CIRCLE AND HORSE SHOE DRIVE IN MARONDA FARMS, PLAN NO. 1
- * RESOLUTION NO. 2016-16 - AMENDMENT TO NON-UNIFORM PENSION PLAN
- * REQUEST #3 TO REDUCE THE BOND FOR WOODCREEK MANOR FROM \$178,711 TO \$108,449
- * PROPOSAL FROM TUFF WRAP TO INSTALL A SUSPENDED COVERING IN 3 BAYS AT THE PUBLIC WORKS BUILDING AT A COST OF \$7,566.
- * MINIMUM MUNICIPAL OBLIGATIONS FOR PENSION PLANS:
 - Non-Uniform Employee Pension Plan - \$176,544.95
 - Defined Contribution Pension Plan - \$7,910.00
 - Non-Uniform Union Pension Plan - \$70,324.80
 - Police Pension Plan - \$709,849.00
- * MUNICIPAL BUILDING PARKING AREA -PAY APPLICATION NO. 1
- * 2017 BUDGET CALENDAR:
 - October 27th @ 6:30 p.m. - Presentation of General Fund Revenue and Capital Budget
 - November 9th @ 6:00 p.m. - Presentation of General Fund Expenditures
 - December 1st @ 6:00 p.m. - Presentation of Preliminary Budget and authorization to advertise
 - December 29th @ 5:00 p.m. - Adoption of budget
- * MINUTES OF AUGUST MEETINGS.
- * BILLS AND PAYROLL

* TREASURER'S REPORT:
General Fund Checking Account. \$ 255,574.42
General Fund Money Market Account. \$3,556,179.04
Liquid Fuels Money Market Account \$ 408,273.55
RBC Wealth Management (includes 2016 TAN). \$ 667,816.86
Capital Reserve Account (checking/money market). . . . \$ 198,777.53

* DEPARTMENTAL REPORTS (attached)

* SUPERVISORS' COMMENTS

* COMMENTS FROM THE FLOOR

* MOTION TO ADJOURN THE MEETING

**FINDLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING - SEPTEMBER 14, 2016**

The meeting was called to order at 7:00 p.m. In attendance were Supervisors Janet Craig, Thomas Gallant and Raymond Chappell, Manager Christopher Caruso, Engineer Jim Pritchard of Michael Baker International, and Attorney Alan Shuckrow of Strassburger, McKenna, Gutnick & Gefsky. Absent was Assistant Manager Thomas Garrett.

Everyone rose to Pledge Allegiance to the Flag.

*** PRELIMINARY AND FINAL LAND DEVELOPMENT APPLICATIONS FOR DOLLAR GENERAL PROPOSAL AT 1110 CLINTON ROAD.**

Mr. Caruso read from his August 24th review letter indicating that all zoning requirements, and requirements for preliminary and final approval of a land development have been met. The Planning Commission did recommend a modification of the applicant's proposal to install 18 parking stalls within the front yard. The plan needs to note all utilities to be placed underground-electric service is proposed to be overhead, and all lights need to be glare shielded to prevent illumination spillover.

Questions from the audience or Board:

Mr. Gallant asked how the size of this store compares to the current store in Imperial. The representative present indicated that the proposed size of this building is 9,1000 sf and guessed that the Imperial Store is around 6,000-7,000 square feet. They plan to start in early 2017 with an opening in March of 2017.

Hearing no further questions or comments, Mr. Gallant moved to approve the preliminary and final land development applications for Dollar General's proposal as recommended by the Planning Commission and contingent upon the Township Engineer's final approval. Mr. Chappell seconded. 3 Ayes. Motion carried.

*** PURCHASE OF 16 FOOT TRAILER IN THE AMOUNT OF \$10,450 AND DISPOSE OF THE TAG-A-LONG TRAILER FOR PUBLIC WORKS.**

Mr. Gallant moved to approve the purchase of a 16 foot trailer from Walsh Equipment at a cost of \$10,450.00 from the Capital Account and to dispose of the Tag-a-long trailer as scrap. Mr. Chappell seconded. 3 Ayes. Motion carried.

*** RESOLUTION NO. 2016-12 - DEED OF DEDICATION FOR ROBERT AND CRAIG STREETS IN WOODCREEK MANOR.** Mr. Caruso indicated that the Engineer inspected the streets and the Solicitor has reviewed all documents. The developer has also posted a 18-month maintenance bond.

Mr. Gallant moved to approve Resolution No. 2016-12 accepting the deed of dedication of Robert and Craig Streets in the Woodcreek Manor Plan 1. Mr. Chappell seconded. 3 Ayes. Motion carried.

*** RESOLUTION NO. 2016-13 - ADOPTING REVISIONS TO THE EMPLOYEE HANDBOOK FOR NON-UNIFORM EMPLOYEES.**

Mr. Gallant moved to approve Resolution No. 2016-13 adopting revisions to the Employee Handbook for Non-Uniform Employees by revising the duties of the Assistant Manager and adding Sick-time Buy Back. Mr. Chappell seconded. 3 Ayes. Motion carried.

*** RESOLUTION NO. 2016-14 - CONSIDERATION OF A \$55,000 LOAN FROM PNC BANK FOR THE PURCHASE OF A 1995 SPARTAN LADDER TRUCK FOR IVFD**

Mr. Gallant moved to approve Resolution No. 2016-14 authorizing a General Obligation Note, Series 2016 from PNC Bank with funds being used to purchase a 1995 Spartan Ladder Truck for the Imperial Volunteer Fire Department. Mr. Chappell seconded. 3 Ayes. Motion carried.

* RESOLUTION NO. 2016-15 - DEED OF DEDICATION FOR COLT CIRCLE AND HORSE SHOE DRIVE IN MARONDA FARMS, PLAN NO. 1

Mr. Gallant moved to approve Resolution No. 2016-15 accepting the deed of dedication of Colt Circle and Horse Shoe Drive in Maronda Farms, Plan No. 1. Mr. Chappell seconded. 3 Ayes. Motion carried.

* RESOLUTION NO. 2016-16 - AMENDMENT TO NON-UNIFORM PENSION PLAN

Mr. Gallant moved to approve Resolution No. 2016-16 amending the Non-Uniform Pension Plan to exclude lump sum payments which are not directly attributable to the active employment during the averaging period from the pension calculation. Mr. Chappell seconded. 3 Ayes. Motion carried.

* REQUEST #3 TO REDUCE THE BOND FOR WOODCREEK MANOR FROM \$178,711 TO \$108,449.

Mr. Gallant moved to approve the request from Maronda Homes for a reduction of Bond #80004833 from \$178,000 to \$108,449. Mr. Chappell seconded. 3 Ayes. Motion carried.

* PROPOSAL FROM TUFF WRAP TO INSTALL A SUSPENDED COVERING IN 3 BAYS AT THE PUBLIC WORKS BUILDING AT A COST OF \$7,566.

Mr. Gallant moved to approve the proposal from TuffWrap to install 2,600 sf of suspended covering in the 3-bay area at a cost of \$7,566.00 with funds being paid from the Capital Account. Mr. Chappell seconded. 3 Ayes. Motion carried.

* MINIMUM MUNICIPAL OBLIGATIONS FOR PENSION PLANS:

Non-Uniform Employee Pension Plan - \$176,544.95

Defined Contribution Pension Plan - \$7,910.00

Non-Uniform Union Pension Plan - \$70,324.80

Police Pension Plan - \$709,849.00

Mr. Gallant moved to approve the Minimum Municipal Obligations for the four Township Employee Pension Plans as listed. Mr. Chappell seconded. 3 Ayes. Motion carried.

* MUNICIPAL BUILDING PARKING AREA -PAY APPLICATION NO. 1

Mr. Gallant moved to approve Pay Application No. 1 to J.E. Lyons Construction, Inc. in the amount of \$34,905.37. Mr. Chappell seconded. 3 Ayes. Motion carried.

* 2017 BUDGET CALENDAR:

October 27th @ 6:30 p.m. - Presentation of General Fund Revenue and Capital Budget

November 9th @ 6:00 p.m. - Presentation of General Fund Expenditures

December 1st @ 6:00 p.m. - Presentation of Preliminary Budget and authorization to advertise

December 29th @ 5:00 p.m. - Adoption of 2017 Capital and General Fund budgets

Mr. Gallant moved to approve and advertise the 2017 budget calendar as presented. Mr. Chappell seconded. 3 Ayes. Motion carried.

* MINUTES OF AUGUST MEETINGS. Mr. Gallant moved to approve the minutes from the August meetings as printed. Mr. Chappell seconded. 3 Ayes. Motion carried.

* BILLS AND PAYROLL. Mr. Gallant moved to approve the payroll and the bills that have been submitted for payment. Mr. Chappell seconded. 3 Ayes. Motion carried.

* TREASURER'S REPORT:

General Fund Checking Account.	\$ 255,574.42
General Fund Money Market Account.	\$3,556,179.04
Liquid Fuels Money Market Account	\$ 408,273.55
RBC Wealth Management (includes 2016 TAN).	\$ 667,816.86
Capital Reserve Account (checking/money market).	\$ 198,777.53

Mr. Gallant moved to approve the Treasurer's Report as read. Mr. Chappell seconded. 3 Ayes. Motion carried.

* DEPARTMENTAL REPORTS (attached)

* SUPERVISORS' COMMENTS:

Mr. Gallant congratulated Mr. Chappell on his 50th Wedding Anniversary.

* COMMENTS FROM THE FLOOR:

John Warnick of 400 Colt Circle in Maronda Farms. He indicated that their residents want to be part of the community and would like to help out and participate in any community events. After talking to Mr. Warnick, Ms. Craig asked when their Association meetings are held and indicated the Township's willingness to have either a Supervisor or Department Head attend.

All further business having been discussed, Mr. Gallant moved to adjourn the meeting at 7:25 p.m. Mr. Chappell seconded. 3 Ayes. Motion carried.

Respectfully submitted by Cheryl L. Rinehart