

**FINDLAY TOWNSHIP BOARD OF SUPERVISORS  
WORKSHOP MEETING - AUGUST 25, 2016**

The meeting was called to order at 7:00 p.m. In attendance were Supervisors Janet Craig, Thomas Gallant, and Raymond Chappell, Manager Christopher Caruso and Assistant Manager Thomas Garrett.

Ms. Craig announced that an executive session was held prior to the meeting regarding personnel issues.

\* DONATION TO THE TC HOUSE GAZEBO. Discussion took place on this subject when Mr. Klingman was still here and a search was done through the minutes, however, no official action was ever taken.

Mr. Gallant moved to donate \$2,000 to the TC House for a community gazebo. Mr. Chappell seconded. 3 Ayes. Motion carried.

\* PROPOSAL FOR A COVERED PICNIC TABLE AT THE PLAYGROUND AND CANTILEVERED DUGOUTS AT THE BASEBALL FIELD LOCATED AT THE RECREATION AND SPORTS COMPLEX

Mr. Gallant moved to accept the proposal from Coverworx Recreational Architecture for one 10' x 10' roofed picnic table at the cost of \$3,645 and two 10' x 30" Cantilevered Dugouts at a cost of \$9,690 for a total cost of \$13,335. Mr. Chappell seconded. 3 Ayes. Motion carried.

\* EMPLOYEE HANDBOOK UPDATES:

The first corrects the job description of the Assistant Manager by removing duties involved planning and zoning.

The second adds sick-time buyback giving employees the option of buying back days in excess of 120 days at the rate of 25% their normal pay. It also gives retiring employees a buyback of up to 120 days of sick time at the rate of 50% their normal pay. To be eligible for payment of unused sick days, the employee must have 20 years of full time service with the Township and must be a minimum of 55 years of age. The retirement buyback will not be included in the calculation of pension benefits. The pension plan document may have to be amended to include this provision.

\* RESOLUTION NO. 2016-11 -PENNDOT WINTER TRAFFIC SERVICE AGREEMENT

Mr. Gallant moved to approve Resolution No. 2016-11 approving a five year agreement for Winter Traffic Services with PennDOT. Mr. Chappell seconded. 3 Ayes. Motion carried.

\* PUBLIC WORKS GARAGE ROOF REPAIRS. Mr. Garrett indicated that while repairs were being done to the roof at the public works garage, the 40-year old shingles on the roof are crumbling and need to be replaced along with the gutter and fascia board on the back side of the building. There are monies available in the capital budget for the repairs. The Board gave verbal approval for the repairs.

\* LED LIGHTS. Mr. Chappell suggested putting a plan together to change the lights at the remaining Township facilities and in the Trail Tunnel.

All further business having been discussed, Mr. Gallant moved to adjourn the meeting at 7:25 p.m. Mr. Chappell seconded. 3 Ayes. Motion carried.

Respectfully submitted by Cheryl Rinehart.