

**FINDLAY TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING - APRIL 13, 2016  
AGENDA**

- \* CALL TO ORDER
- \* PLEDGE ALLEGIANCE
- \* ANNOUNCE THAT AN EXECUTIVE SESSION WAS HELD PRIOR TO MEETING REGARDING PERSONNEL ISSUES
- \* HIRING OF THREE PART-TIME POLICE OFFICERS
- \* PRELIMINARY AND FINAL LAND DEVELOPMENT - BUNCHEER, LOT #5 IN THE FINDLAY INDUSTRIAL PARK
- \* NEYER, LOT 12.4 IN CLINTON COMMERCE PARK LANDSCAPING WAIVER REQUEST
- \* COMCAST CABLE FRANCHISE RENEWAL - Presentation by Cohen Law Group
- \* SHACOG PURCHASING ALLIANCE BIDS FOR SPRING COMMODITIES
- \* RESOLUTION NO. 2016-06 (Restating current Section 125 Cafeteria Plan)
- \* RESOLUTION NO. 2016-07 (Authorizing destruction of specific police department records)
- \* RESOLUTION NO. 2016-08 (authorizing destruction of specific administrative records)
- \* ATEN ROAD BRIDGE PAYMENT APPLICATION #2 and #3
- \* PART-TIME SEASONAL WORKERS.
- \* MINUTES OF FEBRUARY MEETINGS.
- \* BILLS AND PAYROLL
- \* COMMUNICATIONS-Request for refund of real estate tax
- \* TREASURER'S REPORT:

General Fund Checking Account. . . . .	\$ 164,951.37
General Fund Money Market Account. . . . .	\$1,865,350.27
Liquid Fuels Money Market Account . . . . .	\$ 436,184.46
RBC Wealth Management . . . . .	\$ 658,691.51
Capital Reserve Account (checking/money market). . . . .	\$ 139,009.83
- \* DEPARTMENTAL REPORTS (attached)
- \* SUPERVISORS' COMMENTS
- \* COMMENTS FROM THE FLOOR
- \* MOTION TO ADJOURN THE MEETING

**FINDLAY TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING - APRIL 13, 2016**

The meeting was called to order at 7:00 p.m. In attendance were Supervisors Janet Craig, Thomas Gallant and Raymond Chappell, Manager Christopher Caruso, Assistant Manager Thomas Garrett, Jim Pritchard of Michael Baker International, and Jean Novak of Strassburger, McKenna, Gutnick & Gefsky.

Everyone rose to Pledge Allegiance to the Flag.

Mr. Craig announced that an executive session was held prior to the meeting regarding personnel issues.

\* **HIRING OF THREE PART-TIME POLICE OFFICERS.** Mr. Gallant moved to approve the hiring of Bryce Cochran, Ryan Connolly and Shannon Luhrman as part-time police officers. Mr. Chappell seconded. 3 Ayes. Motion carried.

\* **PRELIMINARY AND FINAL LAND DEVELOPMENT - BUNCHER, LOT #5 IN THE FINDLAY INDUSTRIAL PARK**

Mr. Caruso read from his March 23<sup>rd</sup> review letter regarding the preliminary and final land development applications of The Buncher Company. The only modifications requested and granted by the Planning Commission was to Section 103.9612.2 that requires all parking areas to be in the side or rear yard. A modification was requested and granted for 14 stalls. Section 100.7.4.5.4 allows for 2 foot of freeboard. A modification was requested for 1 foot of freeboard, which was stated in the old ordinance when the plan was designed. The Engineer approved the modification and the Planning Commission recommended it. The applications were recommended by the Planning Commission at their March 22<sup>nd</sup> meeting.

A representative from Lennon, Smith & Souleret was present to answer any questions/concerns from the Board. He indicated that at the present time, there is no tenant for the building. Mr. Caruso added that they plan on starting to grade at the end of this year or early next year unless they receive interest from a tenant.

Mr. Gallant moved to approve the preliminary and final land development applications for The Buncher Company, Lot 5 in the Findlay Industrial Park, with a modification to Section 103.612.2 to allow for 14 parking stalls in the front yard, and to Section 100.7.4.5.4 to allow for 1 foot of freeboard. Mr. Chappell seconded. 3 Ayes. Motion carried.

\* **NEYER, LOT 12.4 IN CLINTON COMMERCE PARK- LANDSCAPING WAIVER REQUEST.** Mr. Caruso indicated that Neyer is constructing a 310,000 square foot building in the Clinton Commerce Park. There is a vacant lot to the north of them that has not been developed. The Planning Commission approved the deferment of one-year for Neyer to install plantings along the northern property line.

Mr. Gallant moved to approve the deferment of landscape plantings along the northern property line of Lot 12.4, located on Sweeney Drive in the Clinton Commerce Park, however, all plantings must be installed within one year of the issuance of an occupancy permit. Mr. Chappell seconded. 3 Ayes. Motion carried.

\* **COMCAST CABLE FRANCHISE RENEWAL PUBLIC HEARING.**

Mr. Gallant moved to close the regular meeting and open the public hearing. Mr. Chappell seconded. 3 Ayes. Motion carried.

Mr. Caruso indicated that pursuant to Section 626 of the federal Cable Act, a public hearing is being held since our current franchise agreement with Comcast will expire in May of 2016 and negotiations have begun for a new agreement.

Comments from the Board or Audience - None.

Mr. Gallant moved to close the public hearing and reopen the regular meeting. Mr. Chappell seconded. 3 Ayes. Motion carried.

\* SHACOG PURCHASING ALLIANCE BIDS FOR SPRING COMMODITIES. Public Works Director, John O'Neal, prepared a memo recommending awards for spring commodities based on the lowest responsible bidder information supplied by SHACOG Purchasing Alliance.

Mr. Gallant moved to approve the awarding of bids for various Spring Commodities through the SHACOG Purchasing Alliance to those vendors and commodities listed on the April 7<sup>th</sup> recommendation (attached) from our Public Works Director. Mr. Chappell seconded. 3 Ayes. Motion carried.

\* RESOLUTION NO. 2016-06 (Restating current Section 125 Cafeteria Plan). The Section 125 Cafeteria Plan was established in 2011 and we are required to restate the plan every five years.

Mr. Gallant moved to approve Resolution 2016-06 restating the current Section 125 Cafeteria Plan. Mr. Chappell seconded. 3 Ayes. Motion carried.

\* RESOLUTION NO. 2016-07 (Authorizing destruction of specific police department records)

Mr. Gallant moved to approve Resolution No. 2016-07 authorizing the destruction of specific police department records. Mr. Chappell seconded. 3 Ayes. Motion carried.

\* RESOLUTION NO. 2016-08 (authorizing destruction of specific administrative records).

Mr. Gallant moved to approve Resolution No. 2016-08 authoring the destruction of specific administration department records. Mr. Chappell seconded. 3 Ayes. Motion carried.

\* ATEN ROAD BRIDGE PAYMENT APPLICATIONS #2 and #3.

Mr. Gallant moved to approve the payment of Applications #2 and #3 for the Aten Road Bridge Project to Pugliano Construction Company, Inc. in the amount of \$7,907.14 for Pay Application #2 and \$1,483.71 for Pay Application #3. This represents Findlay's 5% local payment, along with the State and Federal reimbursements prior of the pay applications in the amount of \$150,235.59 for Pay Application #2 and \$28,190.53 for Pay Application #3. Total payments are \$158,142.73 for Pay Application #2 and \$29,774.24 for Pay Application #3. Mr. Chappell seconded. 3 Ayes. Motion carried.

\* PART-TIME SEASONAL WORKERS. Mr. Gallant moved to hire five (5) part-time seasonal workers at a rate of \$9.25 per hour. Returning from 2015 are Jarrett Bordo, Tanner Sansonetti, Brad Thomsen and Connor Browning. Mr. Chappell seconded. 3 Ayes. Motion carried. Mr. Caruso added that we currently have two applications on file to consider for the fifth position.

\* EXECUTION OF SETTLEMENT AGREEMENT (SOLICITOR'S COMMENTS).

Ms. Novak indicated that a settlement was reached in an insurance claim involved a number of individuals involved in a traffic accident. Findlay Township was not directly involved, but was named in the suit. To resolve the suit, our Solicitor's office recommended execution of the settlement agreement.

Mr. Gallant moved to execute the Confidential Full and Final Release and Settlement Agreement between Swift Transportation Company of Arizona, William H. Fray, Ieshia N. Hearn, Peerless Insurance Company, Robert Arnold and the Township for an automobile accident that occurred on February 17, 2012 on Interstate 79. Mr. Chappell seconded. 3 Ayes. Motion carried.

\* ONE YEAR EXTENSION OF CURRENT SHACOG PURCHASING ALLIANCE FOR ROCK SALT FROM JULY 1, 2016 TO JUNE 30, 2017. The Township is being given an opportunity to extend the term of contract with Cargill, Inc. for rock salt from July 1, 2016 to June 30, 2017. The notice must be communicated in writing to Cargill by May 1<sup>st</sup> and they have until May 10<sup>th</sup> to notify the municipality

in writing if it is able to continue the contractual relationship.

Mr. Gallant moved to approve a one-year extension with Cargill, Inc. for the period of July 1, 2016 to June 30, 2017 for the purchase of rock salt through the SHACOG Purchasing Alliance. Mr. Chappell seconded. 3 Ayes. Motion carried.

Mr. Caruso noted that the Township has still yet to order 300 tons to fulfill its minimum purchase in the current contract. SHACOG has asked Cargill to forego the percentage required since some municipalities, not Findlay, have no where to store the salt since we had a mild winter.

\* CHIEF OF POLICE EMPLOYMENT CONTRACT. Mr. Gallant moved to approve the Employment Agreement with the Chief of Police that will expire on December 31, 2019. Mr. Chappell seconded. 3 Ayes. Motion carried.

\* MINUTES OF MARCH MEETINGS. Mr. Gallant moved to approve the minutes of the March meetings as printed. Mr. Chappell seconded. 3 Ayes. Motion carried.

\* BILLS AND PAYROLL. Mr. Gallant moved to pay payroll and approve the bills that have been submitted for payment. Mr. Chappell seconded. 3 Ayes. Motion carried.

\* COMMUNICATIONS:

1. Request for refunds of Real Estate Tax totaling \$1,226.79. Mr. Gallant moved to approve the refunds of Real Estate Tax totaling \$1,226.79 as submitted by the Real Estate Tax Collector. Mr. Chappell seconded. 3 Ayes. Motion carried.

\* TREASURER'S REPORT:

General Fund Checking Account. . . . .	\$ 164,951.37
General Fund Money Market Account. . . . .	\$1,865,350.27
Liquid Fuels Money Market Account . . . . .	\$ 436,184.46
RBC Wealth Management . . . . .	\$ 658,691.51
Capital Reserve Account (checking/money market). . . . .	\$ 139,009.83

Mr. Gallant moved to approve the Treasurer's Report as read. Mr. Chappell seconded. 3 Ayes. Motion carried.

\* DEPARTMENTAL REPORTS (attached)

Mr. Gallant introduced the three new officers to the media.

\* SUPERVISORS' COMMENTS - None.

\* COMMENTS FROM THE FLOOR - None.

All further business having been conducted, Mr. Gallant moved to adjourn the meeting at 7:20 p.m. Mr. Chappell seconded. 3 Ayes. Motion carried.

Respectfully submitted by Cheryl L. Rinehart